

**Digital Citizenship Agreement
Between Parents/Care Givers and the College
Year 3, 2020**



This agreement is between Tranby College, 90 Arpenteur Drive, Baldivis, 6171. WA

And.....(Parent/Guardian Name)

Of (Address)

as Parent/Carer of(Student Name)

This agreement is for the loan of a Tranby College Apple iPad for use by the above named student. This arrangement does not include any agreement to transfer ownership of the goods at any stage.

This agreement will commence on the 29th January 2020 and remain valid and in place for the duration of the student's enrolment at Tranby College or until the end of 2020.

The cost will be \$230 p.a. and includes the cost of loaning the equipment, comprehensive insurance (refer to documentation from Protecsure), warranty on parts and labour, software and a protective case. All costs will be charged to your school fee account and payment will be due according to the agreed payment terms for the school fees account.

1. I acknowledge that I have read, understand and agree to the "Tranby College Cybersafety Policy" and the "Digital Citizenship Agreement".
2. I acknowledge that my son/daughter will have access during school hours to an Apple iPad and agree to supervise my son/daughter's use and care of the iPad after school hours accordance with the policy and procedures laid down by the College.
3. In the event that my son/daughter ceases to be enrolled at Tranby College I agree to return the iPad to the College before the final day of attendance.
4. I acknowledge that the iPad is a fragile and valuable device and that due care must be taken at all times to protect it from damage and to keep it secure, especially when transporting it between home and the College. This includes keeping it in the protective case when not in use.
5. The iPad remains the property of the College. In the case of damage or malfunction, I agree to return it to the College immediately and complete a damage report form. The College will then assess the cause of damage and, if appropriate, begin the repair process.
6. Where the College assesses the damage to have been caused by a breach of the Apple Care Warranty, any damage or repair costs will be referred for an insurance claim. I understand that I must complete an insurance claim form and return it to the I.T. Department along with the insurance excess payment of \$100. In the event of the iPad being lost or stolen I will notify the College immediately and provide a police report number along with the \$100 insurance excess.

Student Name: **Year 3**

Parent/Guardian Name..... Date:

Parent/Guardian Signature.....

**This form must be returned ON or BEFORE Wednesday 29th
January, 2020 otherwise no iPad will be issued**

Tranby College Junior School Digital Citizenship Agreement Year 3, 2020



Looking after me.

- I will only go to web pages which I know are OK
- I will only share pictures and stories about myself online with the permission of my parents
- I will talk to my parents and teacher about all of my online friends
- I will tell my teacher or parents if anyone is unkind to me online
- I will not share my passwords with anyone except my parents
- If someone tries to use my iPad or email I will report it to a teacher.

Looking after others.

- I will only say nice things about people
- I will not try to access anyone else's email or use their iPad
- I will ask before I share a picture or story about a person
- I will not send bulk/junk emails
- I will only go to places that are nice and I will tell my parents or teacher if I go to a place that is nasty, unkind or rude.

Looking after stuff.

- I will not download movies, games or music without checking with a teacher or parent.
- I will check that the information I get on the web is correct.
- I won't leave rude or unkind messages on other people's spaces or emails.
- I will report any damage immediately to my teacher or a member of the ICT Staff

Whilst I am a member of the Tranby College Community I understand that getting to use an iPad for my learning is a privilege. If I do not follow these rules there will be consequences.

