

CAMPION



EDUCATION

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Dear Parents / Guardians

Welcome to Champion Education. We are one of Australia's largest suppliers of primary and secondary textbooks, workbooks and eBooks. We are also a major supplier of stationery, calculators, educational software and resources.

Campion are now servicing your school on a regular basis ensuring that all your teachers are kept up to date with the latest teaching materials. We have also been appointed by your school to have available the resource list materials that your child needs for the year 2019.

What do Parents / Students need to do?

To ensure that all goods and materials are available on time it is important to be organised. Your school has chosen the option of 'Home Deliveries' as its preference for students to receive their Lists for 2019. This can be achieved by following these simple steps. To ensure delivery of items before the start of the school year we strongly encourage all parents to order before the **cut-off date of 14 December 2018**.

- Go on-line at www.campion.com.au
- Click on the 'Order here' link
- Either create an account, sign in or 'continue without an account'
- Click on (WA) and find your school
- Enter the 4 letter code **X4UN**
- Choose your year level and begin your order
- Fill in your details, including an email address for tracking purposes, and then select the items you require
- Complete your order by filling in your payment details.

Your resource-list items will be sent via Australia Post. You will be sent an email when the items leave our warehouse and you can then track the package through the Australia Post website using the consignment number we will send you. All this will happen during the middle of January so please be patient.

Campion have always found that ordering on-line, on time, is the best and most efficient way to get your resource-list items. The only books that may not be delivered are those that are not printed at the time of dispatch or are out of stock with the publisher. We are very conscious about making sure we have the stock to cover the orders.

Missed the cut-off date?

Don't worry the lists are available on-line all year round. Just complete your order as detailed and we will post the list out ASAP. However, if we receive a large volume of orders in the last two weeks of January you may not receive your order prior to the beginning of the school year. That is why we say that it is best to order by the date given. Receipt of your goods before the start of the school year will depend on how late the order was placed.

What if I can't order on-line?

Fill in your list including all personal and credit card details then send them through to us by post. Our postal address is LPO Box 2585 Malaga WA 6944. We will then process the list as if you went on line. Whilst we will make every effort we cannot guarantee delivery of late orders before school starts.

Is There a Store?

Campion have two warehouses to cater for the purchasing of resource-list items. They are not self-serve retail stores. They are fully serviced Wile-U-Wait warehouses where you need to:

- Select/tick the items you require
- Bring your list to our warehouse
- Place, then pay for your order
- Sit and wait while our team picks the order for you.

However, please expect long delays if you bring your order to us in the last two weeks of January.

While we endeavour to keep your waiting time to a minimum, the volume of lists brought to us in the last two weeks of January make it very difficult for us to process lists in a timely fashion. Therefore, we cannot guarantee the lists to be packed in time for school. You will also not be able to leave your list with us without processing and pre-paying.

For any other information please go to www.campion.com.au for information on account based ordering, store locations, trading hours, digital support and other general questions.