



**CBC**  
FREMANTLE

## **CBC Fremantle School Improvement Plan for 2018**

### **Contextual Information**

CBC Fremantle traces its origins back to 1882 when the Fremantle Boys' Catholic School was first opened in High Street in a building still standing on the school grounds as Edmund Hall. In 1901 the Christian Brothers took charge of the school and had responsibility for the governance of the College until 1 October 2007. On this date, Edmund Rice Education Australia (EREA) was established ushering in a new and exciting phase of governance for Australia's forty Edmund Rice schools.

From 1901 - 1913, CBC was one of the six schools in WA preparing students for public examinations at the University of Adelaide. The University of Western Australia opened in 1914 with two Brothers and two former CBC students among the first graduates. For the first fifty years of the 20th century, the College maintained a reputation for academic excellence resulting in many students achieving great success in examinations and achieving state awards. In the second half of the 20th century, CBC's enrolments entered a slow decline. The growth of diocesan Catholic schools, the deterioration of the physical site and social/demographic changes in the Fremantle region all contributed to the decline. It became apparent that difficult decisions with far-reaching consequences needed to be made.

In the mid-1990s a decision was made to discontinue primary education and the College's second campus at Tuckfield Street was closed. This enabled significant development to occur at the Ellen Street site of the College, which has resulted in much improved teaching and learning facilities. The early part of the new century has seen a rapid growth in enrolments, much improved academic results and the establishment of the College as a school of 'first choice'. CBC Fremantle now resumes its rightful place as a premier school in Western Australia producing graduates who are well-educated young men of faith and integrity with a keen social conscience

## **Process for Conducting Self-Review**

At CBC Fremantle, our strategic direction is constantly under review. Our planning documentation is updated annually as a result of a carefully planned process.

This commences with a planning day involving the College Board and the College Leadership Team typically held during August. At this meeting the group revisits the previously determined strategic goals which are arranged under the five Value Areas of the school; Catholic Faith, Leadership, Care, Excellence and Community. Existing goals are scrutinised for relevance and either left unchanged, amended or deleted. Discussion of contemporary issues affecting the College and education in general often leads to the institution of new goals. Amendment to our Strategic Directions manuscript in any form is recorded as part of our documentation.

The College Leadership Team (CLT) conducts a later meeting to identify priority goals for the year based upon its assessment of the pressing needs of the school and its community. These are presented at a Board Meeting for review and endorsement. Once approved, the CLT meets again to assign specific duties and construct a timeline.

Accountability for achieving improvement is ensured through a review and presentation to staff made at the conclusion of each school year by the Principal. Parents receive a report directly from the Principal through their representatives on the College Board during their last meeting of each year. The placement of this document on the College website ensures access for our broader parent group and any other interested member of the community.

This entire process is repeated annually.

The final documentation resembles that below. In conjunction with our full Strategic Directions document this ensures that school improvement remains a transparent process and a key focal point for all at CBC Fremantle.

## VALUE AREA 1: Catholic Faith

### Goal 1.10

*Continue to develop a stronger understanding of the EREA Charter and Touchstones throughout the school community of staff, students and particularly parents.*

<b>Action Statements</b>	<b>By Whom?</b>	<b>By When?</b>
1.10.1 Provide visual representations of the Touchstones in each classroom of the school.	DPMI	End Sem 1
1.10.2 Design and implement an iconic and artistic representation of the Touchstones as the centrepiece of the Cloisters area at the College.	BM / DPMI / CMO	End Term 1
1.10.3 Discuss and promote the Charter and Touchstones as part of each Parent Information Evening at the commencement of the year.	P	Term 1
1.10.4 Ensure reference is made to the Charter and Touchstones at each enrolment and employment interview.	CLT	Completed
1.10.5 Plan for the introduction of an Edmund Rice walk at CBC Fremantle. Commence the design and implementation of a <i>Women in Edmund's life</i> walk.	BM / DPMI / CMO	End Sem1
1.10.6 Introduce the <i>Touchstone</i> App to all staff at the commencement of the year.	DPMI	PD Day 1

## VALUE AREA 2: Leadership

### Goal 2.13

*Optimise the student leadership opportunities afforded by the College's move to six Houses.*

<b>Action Statements</b>	<b>By Whom?</b>	<b>By When?</b>
2.13.1 Develop and clearly state the structures, roles and responsibilities of Student Councillors at the College.	DPP / PB	Sem 1
2.13.2 Investigate the provision of specific leadership opportunities for students in Year 7.	DPP / PB	Sem 1
2.13.3 Develop an explicit student leadership pathway for students from Years 7 to 12.	DPP / PB	2018
2.13.4 Based upon the design and intent of the <i>College Journey Document</i> , create a similar document for student leadership.	DPP / PB	2018
2.13.5 Further explore the patrons of each of the College Houses with the purpose of deepening House identity.	HOH	2018

### VALUE AREA 3: Care

#### **Goal 3.8**

*Consolidate the new six House structure at the College in the interests of providing quality student services and pastoral care.*

<b>Action Statements</b>	<b>By Whom?</b>	<b>By When?</b>
3.8.1 Seek opportunities to ensure a unity of purpose, process and thought among the newly constituted Pastoral Board.	PB	2018
3.8.2 Implement processes to ensure that Heads of House understand and appreciate their responsibility for the pastoral wellbeing of all students at the College.	DPP	2018
3.8.3 Ensure all members of the Pastoral Board undertake <i>Gatekeeper</i> training.	DPP	2018

### VALUE AREA 4: Excellence

#### **Goal 4.21**

*Monitor the efficacy of Year 7 Transition processes in the context of the College's move to six Houses and the discontinuation of the Year 7 Transition Coordinator role.*

<b>Action Statements</b>	<b>By Whom?</b>	<b>By When?</b>
4.21.1 Use online survey methods to ascertain and address any issues related to Year 7 Transition to high school.	DPP / PB	Sem 1
4.21.2 Each Head of House to contact parents of new Year 7 students in the first three weeks of their commencement at the College.	PB	Term 1
4.21.3 Seek parent and student feedback as part of a formal review of the new process for the first week of Year 7 students at the College.	PB	Term 1
4.21.4 Review the process adopted by the College during Term 4, 2017 to seek information about incoming Year 7 students.	PB / HOAC	Sem 1

#### **Goal 4.22**

*Continue to provide academic extension opportunities for gifted students at the College.*

<b>Action Statements</b>	<b>By Whom?</b>	<b>By When?</b>
4.22.1 Review the practices around the effective delivery of STEM education in other high performing secondary schools.	DPTL / AB	2018
4.22.2 Develop a process for implementing STEM education in Years 7 and 8 at CBC Fremantle.	AB	2018
4.22.3 Review the existing level of resource provided to the Academic Excellence Programme at the College. Develop a plan for the future.	DPTL / AEC / BM	2018
4.22.4 Review current timetable structure and offering in the interests of better promoting academic excellence.	DPTL / AB	Sem 1

## VALUE AREA 5: Community

### **Goal 5.16**

*Seek to honour the history of the College.*

<b>Action Statements</b>	<b>By Whom?</b>	<b>By When?</b>
5.16.1 Further investigate a suitable facility to be used as an archive/history store and display.	TBA	
5.16.2 Employ a part-time archivist.	TBA	
5.16.3 Create a database of archival material at the College.	TBA	
5.16.4 Develop a plan for the design, purchase and display of Honour Boards.	P / BM / CMO	End Sem1

#### **Key:**

P	– Principal
VP	– Vice Principal
DPTL	– Deputy Principal (Teaching & Learning)
DPP	– Deputy Principal (Pastoral)
DPMI	– Deputy Principal (Mission and Identity)
BM	– Business Manager
DCA	– Director of Campus Administration
CLT	– College Leadership Team
AB	– Academic Board
PB	– Pastoral Board
COLR	– Coordinator of Liturgies and Retreats
HOLA (RE)	– Head of Religious Education Learning Area
HOAC	– Head of Academic Care
CMO	– Communications and Marketing Officer
A	– Archivist
AEC	– Academic Excellence Coordinator