

Minutes of Meeting 3 of 2017
Mount Lawley Senior High School - School Board Meeting
Warren Daniel Conference Room, MLSHS
Monday, 15 May, 2017 at 5:30pm

ATTENDEES:

Dr Jenny Fay (Chair), Michael Camilleri – Acting Principal, Nigel Becroft – Parent Representative, Dr Mandie Shean, ECU – Community Representative, Alice Sun – Student Representative, Jason Kim – Student Representative, Adam Miles – Parent Representative, Martin Dempsey – Observer, Bernard Rumens - Community Representative, Randal Wells (P&C Rep); Allison Walker (Scribe)

1.0	Welcome and Apologies	ACTIONS
1.1	Opening: The meeting was opened by Jenny Fay at 5:35pm.	
1.2	Apologies: Anne Gilchrist, Keith Bales, Rob Bryant – Community Representative.	
1.3	Confirmation of Agenda: The Chair confirmed the agenda for the meeting. All documents relating to the meeting should have been received by the Board via email and were also provided in files.	
2.0	Disclosure of Interest	
2.1	The Board noted that there were no real, perceived or potential conflicts of interest experienced by any member in relation to the items on the Meeting No. 2 agenda.	
3.0	Minutes of Previous Meeting	
3.1	The Minutes of the previous meeting held on 20 March, 2017 (attachment 1) were tabled. Jenny Fay and Adam Miles moved: <i>'The Board endorses the minutes of the previous meeting, once amended, as complete and accurate.'</i> – CARRIED.	
3.2	Business arising from the previous meeting: Annual General Meeting endorsed the Annual School Report 2016. Nigel Becroft and Mandie Shean moved: <i>'The Board notes the endorsement of the Annual School Report 2016 by the AGM'</i> – CARRIED.	
4.0	Reports and Operational Matters	
4.1	Finance Report – refer to attachment 3 Michael Camilleri tabled the Financial Report and summarised as follows: <ul style="list-style-type: none"> • Funding agreement targets initiatives includes funding for particular programs for disability and disadvantage and funding for a counsellor. • Bernard Rumens asked if the budget of \$86,000 for professional development was enough. It was stated that this amount covers two relief days of professional development and that the amount is topped up as required. This is a nominal amount. • Cash Report was summarised from the report. • Contributions and charges showed budgeted and received was over 50%. • An initiative letter has been sent to all families who have not paid fees as yet explaining the budget and payment systems that can be set up. • Expenditure items are tracked as the year goes on and are in a healthy state. • Charges and voluntary collections gives the school other avenues of funding and is focussed on the whole school. This is in a healthy state. Bernard Rumens and Jason Kim moved: <i>'The Board notes the Financial Report'</i> – CARRIED.	

4.2	<p>Principal's Report</p> <p>Michael Camilleri provided a verbal report as follows:</p> <ul style="list-style-type: none"> • First Cadets camp at Wellington Dam. The number of Cadet students has grown to over 140 from 80 students this year. Thanks to all the volunteers who help out every Monday. • Year 12 The High Achiever's Breakfast – a perennial highlight with Tom Durkin • Students competed in the design and implementation Science and Engineering competition • GAT students went to the da Vinci Decathlon performing strongly against high level competition. • Students at the Chinese Language Teachers Story Telling competition were placed second. • Extremely well attended parent information session on Demystifying WACE • The Arts festival day was an outstanding success with whole school involvement. • Changing Minds session for the year 10 Academic Extension students to deal with anxiety, stress and pressure situations. • Some staff were involved in the Team-Teach program where they learned new skills in dealing with disruptive students. • The Teaching and Learning Team is continuing with its mandate in developing improved teaching practices through Visible Learning. • The Ex-PoW commemorative service was a well-attended and moving affair and kudos to all who helped make it a memorable commemorative service. The school choir and band were outstanding. • The University and TAFE information evening at the ECU lecture was oversubscribed with the number of parents who attended. • Rotary (Interact) students have been busy fundraising. The Interact Club has doubled in numbers this year. • NAPLAN was administered and went well without any issues. Look forward to the results! <p>Michael Camilleri asked for feedback on the reversal of the Parent Interview Evening from shortened to a longer day. A discussion was held at the P&C which found it was worthwhile.</p> <p>Michael Camilleri and Bernard Rumens moved: <i>'That the adjusted school date to accommodate parent-teacher meetings for 2018 be accepted'</i> – All in favour. CARRIED.</p> <p>Randal Wells and Alice Sun moved: <i>'The Board notes the Report'</i> – CARRIED.</p>	
4.3	<p>Student Representative Report</p> <p>Jason Kim provided a verbal report stating:</p> <ul style="list-style-type: none"> • A fire drill was held last term during Period 5. Instructions were followed. • Ex-PoW commemorative service was held and allowed students to talk to those invited to gain knowledge on how they were impacted. Many students connected. • Years 10, 11 and 12 exams start shortly. • At the Assembly Year 7 counsellors were voted in. • UWA lecturer gave a talk on using languages after high school. • School student council have no concerns. <p>Bernard Rumens and Adam Miles moved: <i>'The Board notes the Report'</i> – CARRIED.</p>	

4.4	<p>Staff Representative Report</p> <p>Anne Tumak advised the following:</p> <ul style="list-style-type: none"> • Parent reporting sessions were held and attendance numbers were reasonable. • Career Expo held with more parents attending this year. Fundraising was done at the Expo by the Languages Support Group with food for sale. • Arts Festival feedback was that it was the best festival the school had in a long time with across the board participation. There were also more parents involved and activities were more varied. The Learning Area (Arts) was responsible and are to be congratulated. There were not as many senior school students. • Photo day was held with photos coming out in few weeks. There were a few problems with uniforms, mainly body piercing with students refusing to remove them and not being able to have their photos taken. • The Anzac Ceremony was very successful. Arthur Leggett gave a talk to students who acknowledged and connected with him and gave ongoing applause. Arthur has become a Lawley Legend. • During the holidays two students went to China with the Confucius Institute of UWA. They attended and stayed at the sister state Zhejiang University. • An Interact Program BBQ was organised by Rotary with students fundraising. This was very successful. The program has grown from 55 to 128 members. • The Teaching & Learning Group met and are going to the next stage to look at Practices, eg learning goals, learning area champion, success criteria. <p>Jason Kim and Nigel Becroft moved: <i>'The Board notes the report'</i> – CARRIED.</p>	
4.5	<p>P&C Report</p> <p>Randal gave a verbal summary.</p> <ul style="list-style-type: none"> • P&C has available funds of approximately \$87k (including committed funds). • Committed funds include contributions to the Achievement Centre (\$10 k), School Diaries (\$14k), and Athletics (\$4k). • Investigating easy pay system for P&C contributions. • Safety at Alexander Drove/ Walcott Street intersection – letter to be sent by President to MPs John Carey and Simon Millman. • Lockers/ responsibility for students' valuables is a regularly recurring point of discussion. • Next P&C: 22 May 2017 <p>Adam Miles and Anne Tumak moved: <i>'The Board notes the report'</i> - CARRIED.</p>	
5.0	<p>Discussion Items</p>	
5.1	<p>Mandatory Criminal History Screening of School Board/Council Members – refer to attachment 4</p> <p>All members to read instructions and comply. Student members are excused.</p> <p>Anne Tumak and Michael Camilleri moved: <i>'The Board notes the mandatory requirements'</i> – CARRIED.</p>	
5.2	<p>2018 Subject Changes – refer to attachment 5</p> <p>Notes of discussion:</p> <ul style="list-style-type: none"> • Points of change are highlighted in red. • The academic enrichment covers competitions. <p>Mandie Shean and Randal Wells moved: <i>'The Board endorses the 2018 Subject Changes'</i> – CARRIED.</p>	
5.3	<p>Funding Agreement for Schools 2017 – refer to attachment 6</p>	

	<p>Discussion points:</p> <ul style="list-style-type: none"> Reporting on each initiative is directly to the Department. <p>Bernard Rumens and Nigel Becroft moved: <i>'The Board endorses the Funding Agreement for Schools 2017 and authorises the Chair to sign'</i> – CARRIED.</p>	
5.4	<p>New City High School Education Central and what it means</p> <p>Discussion points;</p> <ul style="list-style-type: none"> Implications for the school are that funding promised by previous government will now not be received. The school will have to manage school intake for sustainability as no further adjustments to physical structures likely. Mt Lawley will lose the yellow marked catchments areas shown on the map. <p>Anne Fay and Mandie Shean moved: <i>'The Board notes the development of City High School Education Central'</i> – CARRIED.</p>	
6.0	Other Business	
6.1	<p>Year 7 Survey</p> <p>Discussion points:</p> <ul style="list-style-type: none"> The survey was compared to last year and was much improved. Need to review to see if any questions need to be changed. Michael will work with students to review for next year. Jason noted that Arts and Music were not mentioned in the survey, as well as some of the programs available. <p>Adam Miles and Alice Sun moved: <i>'The Board notes the Year 7 Survey'</i> – CARRIED.</p>	
6.2	<p>Ice Use in the School</p> <p>Bernard asked if Ice use was an issue in the school and if there were any specific programs to manage issues.</p> <ul style="list-style-type: none"> There is no Ice use in the school that is known. There is an issue with low level drugs. Programs in health education and drug policy are reviewed regularly. Regardless of drug issues on or off school premises, if known immediately reported to the police. 	
6.3	<p>Alumni</p> <p>Michael Camilleri presented information on the Alumni.</p> <ul style="list-style-type: none"> First induction of Lawley Legends will be held on Friday 26 May. The Alumni recognises past students to honour and celebrate them and their achievements. The first 12 will be on posters to be displayed around the school. 	
6.4	<p>Board</p> <p>Michael Camilleri asked for any good ideas from the board to be discussed and presented.</p>	
7.0	Next Meeting	
	The next meeting is scheduled for Monday, 19 June 2017 at 5:30pm in the Warren Daniel Conference Room, MLSHS.	
8.0	Roundtable evaluation of the meeting	

	Jenny appraised that it was great to see new faces at the meeting and notes there is no April meeting.	
9.0	Meeting Close/Adjournment	
	The meeting was closed by Jenny at 8:05pm.	

Signed (Chair) _____
Jenny FAY

Date: _____